

1. Race Application 比賽申請

1.1 Team Information 隊伍資料

1.1.1 Team Manager and contact person 領隊與聯絡人

1.1.1.1 Team manager is the emergency contact of the team and is liable for all issues of the team happen during the period of practices and races.

各隊領隊是隊伍之緊急聯絡人並有責任處理各隊員於練習及比賽期間發生的任何事情。

1.1.1.2 Only inquiries and requests made by Team Manager would be accepted. Should there be any inquiries or amendments on race entry, race arrangements and practice schedule, please contact the organizer via written notification and the organizer would confirm upon receipt.

如各隊伍有任何有關報名、賽事及練習安排之疑問或更改，本會只接受各隊伍隊長的查詢及有關安排之決定。請以書面形式通知賽會並以賽會回覆作實。

1.1.2 Amendments on enrollment information 更改參賽資料

1.1.2.1 Teams are allowed to change their team name once and notify the organizer via email **within 2 weeks after your submission** of the application. Administration Fee of HK\$500 will be charged for any amendments afterward.

各隊伍只可更改名稱一次並於提交報名表的兩星期內以電郵通知為實。如需再次更改，賽會將收取行政費用港幣500元。

1.1.2.2 Team must notify the association via email anytime if there is any changes on contact information (such as change of contact person, address and contact number) of the team.

如隊伍有任何聯絡資料（如更改領隊或聯絡人、地址及聯絡電話），必須以電郵通知本會。

1.2 Entry Group 參賽組別

1.2.1 Men Class 男子組

Female paddlers are allowed.

男子組別可允許女性隊員參加。

1.2.2 Mixed 混合組

Mixed Teams must have a minimum of 8 and maximum of 12 female paddlers on board.

混合組每隊出賽時不可少於8位及不可多於12位女槳手。

1.2.3 Ladies 女子組

Each member of Ladies' teams must be female except the helmsman & drummer.

女子隊除舵手及鼓手可用男子外，其他隊員必須為女性。

1.3 Crew 船員

1.3.1 Standard Boat 標準龍

Each boat must carry at least 12 paddlers and up to 18, and must carry 1 steersman and 1 drummer.

每船比賽人數為20人，包括18名槳手及1名舵手、1名鼓手，每場出賽槳手不可少於12人。

1.3.2 Small Boat 小龍

Each boat must carry at least 6 paddlers and up to 10, and must carry 1 steersman and 1 drummer.

每船比賽人數為12人，包括10名槳手及1名舵手、1名鼓手，每場出賽槳手不可少於6人。

1.3.3 No gender restriction for drummers and steersmen.

舵手及鼓手不設性別限制。

1.3.4 All competitors must be 12 years of age or above.

所有參賽者須年滿12歲。

1.3.5 Unlimited backup, please prepare a list of team members

後備人數不限，隊伍雖準備全隊名單以便大會審查

2. Race Day Arrangement 比賽當日安排

2.1. Marquee Rental 帳篷租借

2.1.1. Rented Booths (Size: 3m X 3m X 2.5m) are provided by the Association, the rental fee is HK\$500 per booth. Teams are not allowed to use their own booths.

帳篷 (3米 X 3米 X2.5米(高)) 由大會提供租借服務(每個港幣500元) · 不可自備。

2.1.2. No promotional activity can be held. Teams can only hang a banner which size is **3m (width) x 20cm (height) with a team name or logo** across the front of their booth. The team banner, flag, etc. should be put inside the booth/ tent only for identification purpose, otherwise a fee of HK\$10,000 will be charged as for advertisements.

不能進行任何推廣宣傳活動 · 隊伍可自備隊伍橫額 (只可印有隊名/隊徽) · 尺寸為3米闊及20厘米高 · 任何橫額、旗幟、巨型海報或貼紙只可放帳篷內 · 只供識別之用 · 超出以上尺寸/印有隊名以外之隊伍 · 須繳付港幣10,000元之廣告費。

2.1.3. The location of the booths will be allocated by the Association. Specific location of the team marquee will be charged an additional HK\$500 per booth. Please contact the Organizer for more details.

所有帳篷位置均由本會安排 · 預留帳篷位置需付額外港幣500元 (每個帳篷) · 請向本會查詢。

2.1.4. Please notify the Association via email for the cancellation or addition of marquee rental. The cancellation has to be confirmed by the association. Cancellation on marquee rental is not accepted 2 weeks prior to the races.

如需取消或租用額外帳篷 · 請以電郵通知並以本會回覆作實 · 比賽前兩星期不可取消租用帳篷。

2.2. Race Day Steersman 比賽日舵手

2.2.1. Official Steersman 大會舵手

HK\$500 (up to 3 rounds)

全日賽事港幣500元

2.2.2. Unofficial Steersman 非大會舵手

Refer to Point 4.5.3. of the this notes

請查閱第4.5.3項。

3. Team Manager Meeting 領隊會議

Special topics will be covered including new rules, starting procedure, draws and system of play, etc. All team Managers should attend, or bring the team captain along. The Short Course Races and the Warm-up Races are different with our mega event for Tuen Ng Festival in some aspects. The Team Managers Meeting will be held at 07:30 on the race day at the Official Stand at the Beach. In case the Team Manager of a team is not available, make sure the team captain or a representative attend it on his behalf.

讓各隊可了解新賽例、起步、抽籤及賽制等措施。各隊領隊務必出席 · 可聯同隊長等出席。這兩個比賽不同於端午節大賽 · 領隊會議安排在比賽當天07:30於沙灘司令台舉行。如領隊未能出席 · 也請務必派出隊長代表。

4. Practice 練習

4.1. Practice Booking 預約練習時間

4.1.1. Please contact the Association if practice is needed. Note that practice booking has to be confirmed by the Association. Please allow 10 working days for processing your booking or request.

如需預約練習，請與本會聯絡並等待本會回覆確認，處理需時約為10個工作天。

4.2. Fees 費用

Standard Boat Rental 標準龍舟租船費		HK\$500 per hour 每小時港幣500元
Small Boat Rental 小龍舟租船費	*Include steersman *包括舵手	HK\$1,000 per hour 每小時港幣1,000元
Official Trainer 大會教練		HK\$500 per hour 每小時港幣500元
Official Steersman 大會舵手		HK\$300 per hour 每小時港幣300元

4.3. Cancellation Policy 取消預約

4.3.1. Once the practice timetable is confirmed, please contact the Association 4 working days in advance for any cancellations, alterations or addition of practice, otherwise, no refund or reschedule will be provided.

練習時間表分發後，若有意取消、更改或增加練習時間，請於4個工作天前作出通知及經本會同意，否則將不予退款或重新安排練習時間。

4.3.2. Cancellation of practice due to unfavorable weather conditions, no matter decided by the Association or decided by the team, there will be no refund for Steersman, Trainer as well as boat rental.

因天氣欠佳取消練習(無論由賽會決定或隊伍自行決定)，舵手費、教練費及租船費用一概不發還。

4.4. Type of Boat 練習船

Standard Dragon Boat will be provided for practices. Additional fee will be charged for hiring a Small Dragon Boat.

練習日只提供標準龍舟。如果需租用小龍舟，需付額外收費。

4.5. Location 練習地點

The location of practices and races is Stanley Dragon Boat Training Centre, which situated at Stanley Main Beach (Next to Hong Kong Sea School). Participants can get to the Stanley Bus Terminus by bus no. 6, 6X, 63, 65, 73, 260, 973 or 14, then reach the training centre from Stanley Police Station side with 2-minute walk, or take mini bus no. 40 or 52 to Hoi Fung Path with 1 minute walk.

訓練和比賽地點為赤柱正灘，赤柱龍舟協會龍舟訓練中心(香港航海學校旁)。參加者可以乘坐6、6X、63、65、73、260、973和14號巴士到達赤柱巴士總站，往赤柱警署方向步行約2分鐘，亦可乘搭小巴40、52號或16號至海風徑下車，步行約1分鐘。

4.6. Bad Weather Arrangement 惡劣天氣安排

In unfavorable weather conditions (see below table), please contact the Association at 2813 0564 to confirm whether or not it is still safe for practice. When the red flag is hoisted on Stanley Main Beach, all boats are required to return to shore immediately and all practices will be cancelled.

若天氣在以下情況 (圖示) · 請致電本會 (2813 0564) 查詢練習是否進行。如賽會掛出紅旗或響起訊號 · 即表示召回所有龍舟 · 所有練習暫停。

Thunderstorm Warning 雷暴警告	Typhoon Signal #1 and #3 一號、三號颱風訊號	Red Rainstorm Signal 紅色暴雨警告
Strong Monsoon Signal 強烈季候風信號	Strong Easterly Winds 強勁東風	

4.7. Steersman 舵手

4.7.1. NO TEAM SHOULD MAKE PERSONAL ARRANGEMENT WITH THE OFFICIAL STEERSMAN &/or TRAINER OR PAY THEM DIRECTLY and bypass the proper booking procedure. Please make your payment to SRA officials during the practice if necessary.

所有隊伍均不可私下與大會舵手及教練預約練習時間 (包括非本會所舉辦之比賽或練習) · 亦不可把現金交予舵手/ 教練。如有需要, 請於練習當日將款項交予本會職員。

4.7.2. All **Unofficial** steersmen must be assessed and registered with the SRA prior to practice and race day. Please contact us before submitting the race application form if your team will use your own steersman. 非大會舵手必需經本會考核, 獲發許可證方可在練習期間及比賽當日掌舵。如有需要, 請在遞交參賽表格前與本會聯絡。

4.8. Trainer 教練

4.8.1. SRA trainers are experienced and familiar with our races and can deliver Dragon Boating Technique and DB race related information to teams.

本會教練經驗豐富並熟悉賽事, 能為隊伍提供龍舟活動專業技巧及有關比賽信息。

4.8.2. All unofficial trainers must be registered with the SRA prior to practice. Please refer to Appendix C for details. 所有參賽隊自行安排之教練, 必須持有本會發出的有效許可證, 申請書/詳情請參閱附件C

5. Payments 收費

5.1. The Entry Fee is non-refundable, even in the cases of team withdrawal. Please keep a photocopy of your application forms for future reference.

一經報名付費, 如退出或棄權, 費用概不發還。寄出前請自行複印存檔。

5.2. Your enrollment and booking will only be confirmed when payment is received. All pre-race payment must be settled at least one day before the race.

費用收訖方可作實。

5.3. All payments have to be settled 2 weeks before the race. Cheque payment is not accepted 2 weeks before the race, please pay by bank transfer.

所有費用須在賽前至少兩星期繳付。賽前兩星期不接受以支票付款, 請以銀行轉帳付款。

6. Important notes 重要事項

6.1. Please read all documents related to the races and practices including but not limited to "Guidance for participants" and "Race rules and regulation" thoroughly.

請仔細閱讀本會有關賽事及練習之文件, 包括並不限於參賽指引及參賽規則。

6.2. Liability Waiver must be submitted to SRA office 2 weeks before the races.

「參賽聲明書」必須於比賽兩星期前交回本會。

6.3. Confirmation receipt will be sent to teams upon completion of race enrollment. Please allow no less than 10 working days to process your application.

報名完成後，隊伍將收到本會發出之確認收據。處理比賽申請需時大約並不少於10個工作天。

6.4. All rights reserved by the Organizer (Stanley Residents Association Limited).

赤柱居民會有限公司保留最終決定權。